



COEA MEETING MINUTES



Date: October 8, 2021

Time: 12:30 p.m., Virtually via Zoom

Facilitator: Marsetta Ray, Chair

Board Members

Marsetta Ray, Chair, South Fulton Senior Services) | Ruth Lyles-Bailey, Vice Chair, Council on Aging West | Mary Blake, At-Large | District 1 – (vacant) | Beth Cayce, District 2 (absent) | Rosalind Elliott, District 3 | Linda Adams, District 4 | Barbara Brown, Council on Aging South | Teri Walker, District 5 (absent) | Jill Lindsey, District 6 (absent) | Council on Aging East (Vacant) | Joan Lee, Council on Aging North (absent) | La Tanya D. Walker, Senior Services Representative (non-voting)

Additional Attendees

Erica Flack, Stacey Hill, Senior Services | Gail Starks, Glenn Montgomery, Ben Howard, Senior Advocate

The meeting called to order at 12:30 p.m., with Chairperson Ray, Vice Chair Lyles-Bailey, Mary Blake, Linda Adams, Barbara Brown and Rosalind Elliott, present to constitute a quorum.

Approval of Minutes

A motion was called to approve meeting minutes by Chairperson Ray. Rosalind Elliott made the motion, and Vice Chair Ruth Lyles-Bailey seconded the motion. The vote to approve the meeting minutes was taken with all present approving.

Officers and Standing Committee Reports

- **Health (Beth Cayce, Chair) –** (No report given)
- **Senior Services (Linda Adams, Chair):** (No report given)

- **Safety/Security (Vice Chair Lyles-Bailey, Chair):** (No report given, but guest speaker Jill Word and Candace Harshaw were available to provide remarks)
- **Technology:** No new report given, but changes issued by Chairperson Ray were made to the website.
- **Civic Life:** Make all seniors aware of changes that have been voted on and approved by the State of Georgia. Election Day, is November 2, 2021. It is not a highly visible vote, but awareness is key. An upcoming Zoom session, Friday, October 15th, at 11a.m., to include Fulton County to talk about voting and some of the key things seniors need to be aware of, requirements for absentee ballots, key dates, restrictions and limitations, etc. Ms. Bradfield from the Sheriff's office will attend November's meeting to discuss curbing crime and other things related to seniors. December, someone will be available to share on loneliness, and maintaining stability during the holidays.
- **Programs/Features: (Mary Blake, Linda Adams & Chairperson Ray):** No report given.
- **Transportation (Open):** No report given

Senior Services Report

Stacey Hill, Finance Administrator, reported the following:

Home Services Program

- Recently added two new contractors to provide In-Home Services for our seniors (Trust Hands and At Home Atlanta). Please contact Andre Danzy, Program Manager with any questions. Phone numbers for senior services personnel can be found on your contact list.

Multipurpose | Neighborhood Senior Centers | Adult Day Health

- **Multipurpose Senior Centers-** We are gearing up for this year's Low Income Home Energy Assistance Program (LIHEAP). The dates are Nov 3-5, 9-10, 16-18 at Darnell, Benson, Bowden and Mills Multipurpose Centers. A press release and flyer will be distributed to members when received.
 - Farmer's Market provided by Senior Services is an annual event. The Hello Fresh Program provided at the senior centers was done by City of Atlanta. I think that was a one-time event.

Adult Day Health Program

- Adult day remains closed due to the rise in the delta variant COVID cases currently adult day health is pulling caregivers and participants to determine their level of comfort regarding returning to the Center on a hybrid and abbreviated schedule.

Adult day health continues to provide virtual programming in home respite care and home delivered meals to adult they help participants any questions regarding the adult day health program please make sure you contact Eric Flack she's the program manager for the adult day health Program.

Speaker: Inspector Jill Word and Candace Harshaw, Zone One Precinct

Things seniors should be aware of this time of the year:

- Smoke detector alarms – Seniors can call the fire department to have them come and change their smoke detectors
- When shopping, go in groups and make sure purses are not dragging or overlapping purses across the chest. It is best to carry a small wallet
- Beware of people asking to use your phones. It's a scam to try and rob you.
- Always make eye contact with people, to help identify anyone if problem arise
- Beware of children asking for food to eat. This is another way people are beginning to rob seniors
- Phone calls stating your electricity or cable will be disconnected. Before paying over the phone, hang up and call the service provider
- Place your number of Do Not Call registry, if you are getting scam calls
- While pumping gas, do not leave car doors unlocked. Take your keys with you

Unfinished Business

Bylaws

The Board reviewed and voted to amend bylaws to include Chair Pro-Tem as an officer, and a Parliamentarian to the board membership. The Parliamentarian shall assist the Chairperson as needed in the rules of order and the proper procedures for the conduct of meetings. The Parliamentarian shall ensure compliance with the by-laws, and shall annually review the by-laws and make recommendations for amendments. The Parliamentarian does not vote, make motions, or participate in debate. This person must be up to date on most current Robert's Rules of Order.

Meeting Takeaways

- Clarity was provided to the Board regarding protocol and their role as a member of COEA. Most specifically that due to COVID, registered participants, including members of the Board are only allowed in centers if they are participating in an activity, and/or non-participatory members for lunch. No member of the Board is allowed to solicit or bring outside for into the centers for any reason for health and safety reasons. All are asked to adhere to the rules and regulations of the senior centers and multipurpose facilities. If COEA members are not registered, it is advised that they would register.

- A request for additional information on committee seats of those members who have not been attending.
- Discussion regarding supporting seniors during the holidays and how to reach them during COVID. Networking through churches, flyers, word of mouth, etc.
- Information request regarding Uber/Lyft protocols and procedures; and contacting contractors for different programs

Motion to adjourn was made at 2:33 p.m., and was passed unanimously

Next Meeting

November 14, 2021 | 12:30 p.m., virtually via Zoom