



# **Monthly Refund Report July 2022**

Attached are the monthly refund report and a copy of Policy 200-4. Fulton County routinely refunds monies paid to us by corporations or individuals when the intended project or service could not be accomplished. The responsible department determines when monies are to be refunded and would submit a request for disbursement of funds in accordance with Policy 200-4 – Refund of Money Paid to Fulton County. This package is prepared by the Fulton County Department of Finance.

JULY 2022 REFUND REPORT

Department	Vendor Name	Fund	Check Amount	Descriptions
Public Works (540)	Baraka Hospitality	201	3,072.96	SEWER
	FRED SEGAL	201	754.48	WATER & SEWER
	GERALD LYNCH	201	131.02	SEWER
	GSIC II NORTH POINT, LLC	201	18,192.76	SEWER
	JAMIE & DAVID KEELING	201	507.61	WATER
	JOHN THROPE	201	88.75	SEWER
	QUINN VIDAL	201	137.79	WATER & SEWER
	REBECCA PLONDKE	201	136.80	WATER & SEWER
	RPT REALTY LP	201	8,963.86	WATER
	TERESA M. FITZGERALD	201	87.31	SEWER
GRAND TOTAL			32,073.34	



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**AUGUST 2022 REFUND REPORT**

<b>DEPARTMENT</b>	<b>VENDOR NAME</b>	<b>FUND</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
<b>PUBLIC WORKS (540)</b>				
	ADAM LUWISCH	201	5,000.00	BOND RELEASE
	CAROL SCHLENKE	201	86.10	WATER
	DANIEL JONES	201	548.76	WATER
	DO H KIM	201	169.46	SEWER
	GEORGE SMITH	201	2,831.26	SEWER
	HELEN M FRITTS ESTATE	201	24.62	WATER
	JEFF MEADOWS	201	242.44	SEWER
	KARY DITMARS	201	15.45	SEWER
	LEVI BUTLER	201	216.13	SEWER
	MICHAEL MARCIN	201	149.58	SEWER
	REBECCA DOSTER	201	99.79	SEWER
	STEPHEN BOGART	201	410.82	WATER & SEWER
	STEVEN CISTULLI	201	1,500.00	SEWER
	TIMOTHY HUDGENS	201	843.77	WATER
<b>GRAND TOTAL</b>			<b>12,138.18</b>	



# **Monthly Refund Report September 2022**

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**SEPTEMBER 2022 REFUND REPORT**

<b>DEPARTMENT</b>	<b>VENDOR NAME</b>	<b>FUND</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
<b>PUBLIC WORKS (540)</b>	ALEXANDER OSOWA	201	121.56	SEWER
	ANDREW HALADEJ	201	54.39	WATER
	BINBIN HU	201	361.28	WATER & SEWER
	CITY OF ROSWELL	201	8,529.10	WATER & SEWER
	DAVID SHAW	201	1,122.94	WATER & SEWER
	JAMES P. FOLGER	201	18.85	WATER
	JEFF MOCK	201	4,804.08	WATER & SEWER
	Jeffrey Oylar	201	432.61	SEWER
	JENNIFER S. DOBBS	201	324.25	SEWER
	KELLY G. BIRDWELL	201	1,500.99	SEWER
	KRISTINE A . PARSONS	201	181.03	WATER
	MELANIE S. DOBBS	201	295.98	SEWER
	Melissa A. & John D. Bauer	201	137.63	WATER
	MICHAEL D. PREVAILLET	201	606.00	WATER
	MICHAEL MCDONOUGH	201	137.55	SEWER
	PHASE LEARNING CENTER LLC	201	902.75	WATER & SEWER
	ROBIN GHOSH	201	1,475.46	SEWER
	THE PHOENIX AT ROSWELL	201	448.89	SEWER
	UNITED REAL ESTATE GROU	201	26.06	SEWER
<b>GRAND TOTAL</b>			<b>21,481.40</b>	



## POLICY AND PROCEDURE

SUBJECT: Refund of Money Paid to Fulton County for  
Specific  
Programs That For Some Reason May Not Be  
Accomplished

DATE: November 17, 1993

NUMBER: 200-4

**Statement of Policy:** Whenever a person, firm or other legal entity shall pay any sum of money to Fulton County for a specified purpose or service, but which because of circumstances cannot be accomplished in whole or in part, the Finance Director shall be authorized to refund such payment based on the recommendation of the responsible Department Head and upon supporting evidence to justify such refund.

**Background:** This policy outlines the actions to be taken to refund monies to individuals or corporate entities when a project in which they are involved is not completed, or is cancelled.

**Applicability:** This policy applies to all departments that have accepted fees or deposits for a purpose or service that for some reason cannot be accomplished. It does not apply to deposits received for projects that are covered by the Georgia Code dealing with Development Impact Fees or other development fees outlined in the Georgia Code. Additionally, refunds involving litigation or other legal matters must include an opinion from the County Attorney attesting to the propriety of the refund or a court document ordering the refund.

**Responsibility:** Department Heads are responsible for determining when monies are to be refunded. The Department Head will forward the supporting documents to the Finance Director, who will review them for completeness and for applicable refunds. A monthly report of refunds will be furnished to the County Manager and the Board of Commissioners.

**Procedures:** The Department Head will prepare a Payment Voucher and attach all necessary documentation, i.e., copies of cash receipt documents showing that the funds were, in fact, previously received and a memorandum stating the circumstances under which the refund is being made. This documentation will be forwarded to the Director of Finance for approval.

**Departmental Sponsor:** Finance Department

**Policy Review Date:** May 1997

**References:**  
Minutes of the Board of Commissioners, March 4, 1964  
Minutes of the Board of Commissioners, June 2, 1982  
Minutes of the Board of Commissioners, November 17, 1993

**Departments Affected:** All Departments and Offices of Appointed or Elected Officials